

Provost & Executive Vice President for Academic Affairs Signature Grid

This grid indicates the required level or signature authority for various documents for Deans who report to the Provost and Executive Vice President for Academic Affairs

	Dean of Business School	Dean of Oxford College	Dean of Emory College	Dean of Graduate School	Dean of Theology School	Dean of Law School
Agreements for which authority has been specifically delegated, whether through formal correspondence or email	x	x	x	x	x	x
Contracts at or below \$250,000--note 1	x	x	x	x	x	x
Staff / Faculty personnel agreements up to \$250,000 in annual salary--note 2	x	x	x	x	x	x
Agreements at or below \$250,000 relating directly to the responsibilities and functions of these positions--note 3	x	x	x	x	x	x

General Notes:

Note 1: Contracts consist of professional consulting and independent contractor agreements; personnel agreements including offer letters, settlement agreements, performance agreements, and severance agreements upon consultation as appropriate with General Counsel; speakers agreements; all other contracts and agreements for which authority has been delegated.

Note 2: Including offer and faculty recruitment letters

Note 3: Provided that such agreements are not sponsored grants or contracts