

**Office of Development & University Relations
Signature Authority Grid**

	Senior Vice President, Development & University Relations	Vice President for Operations	Vice President for Alumni Relations	Associate Vice President for Annual Giving	Vice President for Development - Health Sciences	Vice President for Development - University Programs	Senior Associate Vice President for Principal Gifts	Vice President for Communications	Vice President for Marketing
Contracts in an amount not to exceed \$250,000 including: (a) professional consulting and independent contractor agreements, (b) personnel agreements including offer letters, settlement agreements, performance agreements, and severance agreements, upon consultation as appropriate with General Counsel and/or Human Resources, (c) speakers agreements, and (d) all other contracts and agreements for which authority has been delegated to individuals reporting to the office.	X								
Other agreements that relate directly to the responsibilities and functions of the position, provided that such other agreements do not impose a financial obligation on the University in excess of \$250,000, and are not sponsored grants or contracts.	X								
Vendor agreements (up to \$250,000).	X								
In the absence of the President and after consultation with one of the Executive Vice Presidents, contracts or agreements not otherwise delegated herein that must be executed to protect the interests of the institution (3).	X								

(1) Contracts to be related to assigned area staff.

(2) Contracts to be related to the activities of assigned area.

(3) Contracts to be related to the activities of assigned area.